To whom it may concern

**Sandiso Gcwabe**

**Chief Financial Officer**

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Dear Sir/Madam,

**PROSPECTIVE SUPPLIER REGISTRATION ON E-PROCUREMENT SOLUTION AND THE WESTERN CAPE SUPPLIER EVIDENCE BANK**

The Western Cape Investment and Trade Promotion Agency (Wesgro), is a schedule 3C public entity in terms of the Public Financial Management Act (Act 1 of 1999) as amended (PFMA), established in terms of the Western Cape Investment and Trade Promotion Agency Act, 1996 (Act 3 of 1996) as amended (hereinafter referred to as the Act). Wesgro’s mandate is to, in collaboration with partners, drive inclusive and sustainable economic growth, create jobs. Promote and facilitate Cape Town and the Western Cape to be a globally competitive regional economy.

As from 1 April 2023, Wesgro may no longer do business with suppliers that are not actively registered on the e-Procurement Solution (ePS) and Western Cape Supplier Evidence Bank (WCSEB). All prospective suppliers intending to do business with Wesgro should ensure that they are registered on ePS and WCSEB. This requirement does, however, not apply to foreign suppliers with no local registered entity and entity exempted by National Treasury.

The value and benefits of the ePS for business, includes the following:

1. bringing business opportunities within the reach of a larger audience, inclusive of smaller and emerging businesses, thereby stimulating broader spectrum competition; automation of manual processes (streamlining of the procurement processes);
2. promotes greater understanding and responsiveness amongst buyers, suppliers and other partners in the supply chain process;
3. limits the risks of irregularities and fraud in the process as only bids received via the ePS are accepted;
4. suppliers need only register once and maintain their profile whilst doing business with all entities and departments in the Western Cape;
5. suppliers are notified by automatic alerts when mandatory documents are about to expire; and
6. helpdesk and support available on working days.

Kindly contact Provincial Treasury on 021 833 5361 or [wcseb@westerncape.gov.za](mailto:wcseb@westerncape.gov.za) for registration. Details on how to register on ePS and WCSEB are also available online: <https://www.westerncape.gov.za/provincial-treasury/tenders/eprocurement-solution>

Yours sincerely,

Sandiso Gcwabe

Chief Financial Officer

03 March 2023

